

11

**NATIONAL PROGRAMME FOR PREVENTION AND CONTROL OF
CANCER, DIABETES, CARDIOVASCULAR DISEASE & STROKE
(N.P.C.D.C.S.)**

Terms of Reference of Contractual Staff:

A. State / District NCD Cell

Epidemiologist / Public Health Specialist / Programme Officer (State / District)

Minimum Qualifications:

- 1) MBBS + M.D/D.N.B(P.S.M, Community Medicine) From Recognized University /Institutes.
- 2) MBBS+ Health Management

Experience(Desirable):

At least 3-4 year's experience in Health Management/ Public Health Programme/Health Services after obtaining post graduate degree/Diploma. Experience in Non Communicable Disease control program/projects.

Honorarium: Maximum consolidated honorarium @ Rs. 80,000/- per month, based on qualification and experience.

Age Limit: Up to 45 years.

Job requirements/responsibilities:

1. Preparing Programme Implementation Plan
2. Organizing review meetings and orientation workshops
3. Organizing training program for Medical Officers.
4. Visiting districts and peripheral units to monitor the NCD activities.
5. Reviewing program implementation at district and below district levels.
6. Collaborating with Centre, Medical colleges, Districts, NGOs and other sectors.
7. Preparing and submitting monthly, quarterly progress report for NPCDCS to SNO(NCD).
8. Any other job assigned by concerned officers.